

## CURRICULUM VITAE

### **A. PERSONAL:**

**NAME** : **DR. NELSON MUCHOKI KARAGU**

**ADDRESS** : **P.O. Box 43844,  
NAIROBI.  
Email: karagu.nelson@ku.ac.ke**

**PROFESSION** : **LECTURER / ADMINISTRATOR**

**EMPLOYER** : **KENYATTA UNIVERSITY**

**CURRENT POSITION** : **REGISTRAR (Finance & Development)  
AND SENIOR LECTURER**

### **B. EDUCATION QUALIFICATIONS:**

1. Cambridge School Certificate, Nakuru High School, 1966.
2. B.Sc. (Mathematics – Education), Idaho State University, U.S.A., May, 1971.
3. M.A. Ed. (Educational Administration), Idaho State University, U.S.A. December, 1972.
4. Ph.D. (Educational Administration), University of Nairobi, 1984.

### **C. WORK EXPERIENCE:**

1. Untrained teacher in a Harambee Secondary School, February – August, 1967.
2. Graduate Teacher, Franklin Junior High School, U.S.A. August, 1971 – June, 1972.
3. Graduate Teacher, Jamhuri High School, Nairobi, February 1973 – April, 1973.

4. Tutorial Fellow, Department of Educational Administration, Planning and Curriculum Development, University of Nairobi, May, 1973 – November, 1974.
5. Lecturer, Department of Education Administration, Planning and Curriculum Development, University of Nairobi and Kenyatta University, November, 1974 – July, 1987
6. Senior Lecturer, Department of Educational Administration, Planning and Curriculum Development, Kenyatta University, August, 1987.
7. Chairman, Department of Educational Administration, Planning and Curriculum Development Kenyatta University September, 1998 – December, 1992.
8. Ag. Registrar (Administration), January, 1993 – November, 1994.
9. Registrar (Administration), December, 1994 – March, 1998.
10. Registrar (Finance, Planning & Development), March, 1998-- July, 2002.
11. Manager, Senior University Management Training Centre, July, 2002 to June 22, 2003.
12. Ag. Registrar, (Finance, Planning & Development), June 23,2003 to November 2005.
13. Registrar (Finance, Planning and Development), December 2005 to present.

**D. RESPONSIBILITIES:**

1. Representative, Faculty of Education Time-tabling Committee for 13 years (1976 – 1978) & (1980 – 1991).
2. Representative, Faculty of Education Teaching Practice Committee for 7 years, (1980 – 1988).
3. Area Supervisor, Teaching Practice for 8 years, (1976 – 1978) & (1980 – 1988).
4. Academic Advisor for B.Ed. III – 1984 – 1988.

5. Acting Chairman, Centre for Curriculum Studies in Africa, January, 1987 – July, 1987.
6. External Examiner for Kenya Technical Teachers College, 1984, 1986, 1989, 1990, 1991, 1992, and 1993.
7. External Examiner for Kisii Teachers College, 1986, 1987, 1989, 1990, 1991, and 1993.
8. External Examiner for Kagumo Teachers College, 1991, 1992, 1993, 1995, 1996, 1997, 1998, 1999, 2000, 2002 and 2003.
9. External Examiner, University of Nairobi; 1993, 1994 and 1995 for both Undergraduate and Postgraduate student and for Thesis in 1996, 1997, 1998, 1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2012 and 2014 including Masters and Ph.D Theses.
10. External Examiner, Egerton University, 1994, 1995, 1996, 1997, 1998, 1999, 2000, 2002 and 2003 including Ph.D Thesis.
11. External Examiner, Maseno University, 1994, 1995, 1996, 1997, 1998, 1999, 2002, 2003, 2004, 2005, 2006, 2007, 2008 & 2009 including Masters Thesis.
12. External Examiner, Moi University, 1995, 1996, 1997, 1998, 1999, 2000, 2001, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010 and 2011 for Masters Theses.
13. Supervision up to completion of 21 Masters (M.Ed.) Thesis in the Department, 22 M.Ed. (P.T.E.), Research Projects and 10 P.G.D.E. Projects.
14. Supervised and examined 2 Ph.D. Thesis.
15. Local Supervisor for a member of staff awarded KUTERA grant, an IDRC Research Scheme, 1991.
16. Secretary and Committee member of the Organizing Committee of the 6<sup>th</sup> Regional Conference of the Commonwealth Council for Educational Administration held at Egerton University from 22<sup>nd</sup> --27<sup>th</sup> August, 1988.
17. Chief Rapporteur, 6<sup>th</sup> Regional Conference of the Commonwealth Council for Educational Administration, Egerton University, Njoro, Kenya August 22 – 27, 1988.

18. Chairman of the Committee on sponsorship of Kenyatta University Primary School by Kenyatta University, 1991.
19. Committee member of the Ten Year Kenyatta University Strategic Plan 2005-2015.

**E. SEMINARS, CONFERENCES AND WORKSHOPS**

1. Participant, The Educational Administration Conference, Nairobi, August, 1973.
2. Participant, Kenya Teacher Education Workshop, Mombasa, November 26 – December 1, 1973.
3. Participant, In-Service Training of Educational Administrators and Specialists in Kenya, Nairobi, March, 1974.
4. Trainer, Seminar on Methods and Materials for Training Educational Administration in Developing Countries, Nairobi, December 9 – 11, 1985.
5. Participant, Workshop on Material Development for Primary Teacher Education, Mosoriot Teachers College, January, 3 – January 21, 1986.
6. Participant, Workshop on Material Development for Primary Teacher Education, Machakos Teachers College, August, 3 – August 21, 1986.
7. Participant, Workshop on Material Development for Primary Teacher Education, Shanzu Teachers College, Mombasa July 3 – July 24, 1987.
8. Participant, Workshop on Material Development for Primary Teacher Education, Mombasa, July 3 – July 23, 1988.
9. Participant, KUTERA Training Workshop (an IDRC research scheme), Nyeri, April 20 – April 23, 1988.
10. Participant, KUTERA Training Workshop, Meru, November 1 – November 4, 1988.
11. Participant, KUTERA Training Workshop Machakos, April 21, 1988.
12. Participant, National Human Resources Conference, Nairobi 22<sup>nd</sup> and 23<sup>rd</sup> October, 1993.

13. Participant, Sub-Regional Workshop on Institutional Management in Higher Education, Nairobi, 14<sup>th</sup> – 29<sup>th</sup> March, 1996.
14. Participant, Higher Education Management Course, University of Oxford and University of Warwick, United Kingdom, 4<sup>th</sup> July – 24<sup>th</sup> July, 1999.
15. Participant, Financial Management of Higher Education Institutions Course sponsored by Harvard University and Galilee College in Israel, 18<sup>th</sup> January – 28<sup>th</sup> January, 2000.
16. Participant, The National Conference on Higher Education for Human Development in Kenya, Kenyatta University, 17<sup>th</sup> – 20<sup>th</sup> April, 2000.
17. Participant in Consultancy on Training and Capacity Building for Faculty of Education, University of Hergeisa, Somaliland, 8<sup>th</sup> June, - 26<sup>th</sup> June, 2006.

**F. PAPERS AND PUBLICATIONS:**

1. Karagu, N.M. “A Study of the Procedures of Educational Finance as practiced in Kenya and the United States” M.A. Ed. Thesis, Idaho State University, U.S.A., 1972.
2. Karagu, N.M. “School Administration and Discipline” paper presented at the Seminar for Primary School Headteachers and Assistant Education Officers of Thika Municipality, Thika, July, 1986.
3. Karagu, N.M. “Organization and Educational Administration” paper presented at the Commonwealth African Regional Training Course, Nairobi, 21<sup>st</sup> February, 1977.
4. Karagu, N.M. “Leadership in Educational Administration”, Paper presented at the Commonwealth African Regional Training Course, Nairobi, 21<sup>st</sup> February, 1977.
5. Karagu, N.M. “Wrote unit Two, “Curriculum in Changing Africa and Unit Three, **“Financing Curriculum Implementation”**, in Material for Postgraduate Diploma in Curriculum Development, Kenyatta University College, 1983.
6. Karagu, N.M. “A Study of Perceptions of Headmasters and Teachers Pertaining to the Role of the Secondary School Headmasters in Kenya”, Ph.D. Thesis, University of Nairobi, 1982.

7. Karagu, N.M. Wrote the following scripts for the Educational Media Service, Kenya Institute of Education for the In-Service training programme of primary school teachers in January, 1985:-
  - i. Definition and Types of Discipline
  - ii. The Headteacher and School Discipline
  - iii. The Teachers Service Commission
  - iv. The National Union of Teachers.
8. Karagu, N.M. "Discipline in the Classroom", **The Kenya Teacher** No. 37, July, 1985.
9. Karagu, N.M. "Administration of the Training Department", paper presented at the Trainers Workshop of the Kenya Institute of Management, Nairobi, October, 2, 1986.
10. Olembo, J.O. Wanga, P.E. and Karagu, N.M., **Management in Education**. Nairobi: Educational Research and Publications, 1992.
11. Karagu, N.M. "The Concept of Strategic Planning", paper presented at Trainers Workshop on Strategic Planning with Reference to Educational Policy Formulation, "Implementation and Impact at Kenya Education Staff Institute, Nairobi, April 15, 1992.
12. Karagu, N.M. "Financial Management: Its Context and Role in attaining Goals". A paper presented to the Workshop on Institutional Management in Higher Education for Eastern and Southern African Countries, 14<sup>th</sup> – 29<sup>th</sup> March, 1996 at Gigiri, Nairobi.
13. Karagu, N.M. Introduction to Educational Administration (1998) manuscript accepted in May 1998 for publication as a book by East African Educational Publishers Ltd.
14. Karagu, N.M. "Leadership and Management in Financial Issues at the University". A paper presented at the Senior Staff Management Seminar held at Mombasa, 25<sup>th</sup> – 29<sup>th</sup> August, 1999.
15. Karagu, N.M. "Financial Management in the Academic Institutions: An Overview". A paper presented at the Senior Staff Management Seminar held at Mombasa, 22<sup>nd</sup> – 26<sup>th</sup> August, 2000.
16. Karagu, N.M. "Training and Development Programme". A paper Presented at the Senior Staff Management Seminar held at Mombasa, 20<sup>th</sup> – 25<sup>th</sup> August, 2002.

17. Alan Maina, Karagu N. M., Lucy Maina, "Adaptations of Environmental Sound Practices of Industrial Parks in Kenya: Lessons from the Magana Industrial Park, Kenya" **African Journal of Applied Human Sciences**. Vol. 1, No. 2 2013 Issue.
18. Mwangi, S. M., Mugenda, O. M., and Karagu, N. M. "Potential for Positive Social Economic Transformation through Rural Industrialization: Evidence from the Magana Industrial Park in Kenya", **International Journal of Education and Research**: Vol. 1 No. 8 August, 2013

#### **G. COMMUNITY INVOLVEMENT**

1. Primary School Committee Member, 1977 – 1983.
2. Chairman, Parents Association of Primary School, 1984 to 1995.
3. Secretary, Kenya Educational Administration Association Member of Commonwealth Council for Educational Administration, 1985 to 1995.
4. Committee Member of PTA of Secondary School, 1994.
5. PTA Chairman of a Secondary School, 1995—1999.
6. Board of Governors Member (2 Secondary Schools), 1999 to 2003.
7. Chairman, Board of Governors in a High School, 2004 to present.

#### **H. AWARDS**

- a. Exemplary Service Award in recognition of dedicated and exemplary service to Kenyatta University, 2002.
- b. Award in recognition of Exemplary Service to Kenyatta University, 2009.
- c. Exemplary Performance Award in recognition and appreciation of demonstrated commitment and hard work, 2012.